

**ADIRONDACK CENTRAL SCHOOL  
BOONVILLE ELEMENTARY  
BOONVILLE, NY 13309**

**REGULAR BOARD MEETING MINUTES – January 8, 2019**

<b>MEMBERS PRESENT</b>	<b>OTHERS PRESENT</b>
John Abdo - President Richard Gallo – Vice-President Sandra Beasock Mark Emery Michael Kramer Doug Muha Almanda Sturtevant	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Wendy Keehfus-Jones, BE Principal; Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Jill Schafer, WL Principal; Linda Guernsey, Director of Curriculum; Jill Rowlands-Will, MS Principal; Brian Maneen, Transportation Supervisor; Cameron Teachout, Director of Facilities III; Marie Yager, Patricia Gallo, Melford Gokey, Nicole Podkowka
<b><u>MEMBERS EXCUSED:</u></b>	

Boonville Elementary Principal, Mrs. Keehfus-Jones, gave Board members a tour of the building.

At 6:10 p.m. Mr. Abdo called the meeting to order.

Mr. Gallo moved and Mrs. Sturtevant seconded; carried 6-0; to go into executive session to discuss the employment history of particular persons. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Mr. Kramer entered the meeting at 6:12 p.m.

Board members returned from executive session at 6:58 p.m. Mr. Muha moved and Mr. Kramer seconded, carried 7-0; to go to regular session.

At 7:01 p.m. Mr. Abdo led the recitation of the pledge of allegiance.

**BUDGET:**

Mrs. Cihocki and Mr. Teachout went over the 2019-2020 Operations, Maintenance and Grounds Budget. Mr. Teachout has streamlined vendors and ordering eliminating some vendors.

Mrs. Cihocki and Mr. Maneen went over the 2019-2020 Transportation Budget discussing the gas vs. diesel regulations that will be changing in 2020. Leonard Bus is willing to come to discuss the pros and cons with the Board.

**PUBLIC FORUM:**

Patricia Gallo – inquired about cheerleading not happening this past fall. She would like to see it happen next year and knows a number of girls and a few boys who are interested. She has done some research as far as uniforms and fundraising. If the reason it didn't happen this past fall was a coaching issue, she is willing to do it.

Public forum ended at 7:17 p.m.

**ADMINISTRATORS' REPORTS:**

**Mrs. Keehfus Jones** - Boonville Elementary Principal:

- Mrs. Boek, School Nurse, did hands-on only CPR with 5<sup>th</sup> graders in December, now she is teaching 2<sup>nd</sup> graders.
- On January 15<sup>th</sup> fifth grade chorus will be going to the Strand Theatre in Old Forge to see Mary Poppins.

**Mrs. Schafer** – West Leyden Elementary Principal:

- The week before Christmas break students celebrated with Spirit Week.
- On March 16<sup>th</sup> 3<sup>rd</sup> graders will participate in the Lego League competition at SUNY Poly.
- In the Technology Department, discussing cyber security and staff e-mails at faculty meetings.
- WiFi was completed at West Leyden over Christmas break. Will be done over February break at Boonville Elementary.

**Mrs. Foye** – Forestport Elementary Principal/Special Education Director:

- Grades 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> are taking part in the Makerspace Club.
- Library Club is getting reading for their production in March.
- Local museums coming to discuss history with students.
- Merry-Go-Round Playhouse to present a K-2 production called the Fisherman.

**Mrs. Rowlands-Will** – Middle School Principal:

- Middle School got 2<sup>nd</sup> place in the Plastic Challenge, 538 pounds of plastic. Thank you to Mrs. Brown and the community for participating.
- Jr. High All County tomorrow.
- Mr. Cotton and his math competition students will start competing soon.
- Skiing on Thursday evenings at Snow Ridge has started.
- National Jr. Honor Society purchased a 56 inch TV for the MS cafeteria.

**Mrs. Smith** – High School Principal:

- The HS Concert and Art show was very well done.
- Winter Breakout was held just before Christmas break.
- In January AP students will be attending a conference at the Lake Delta Inn.
- Auditions for the musical were held.
- Regents week is January 22<sup>nd</sup> through the 26<sup>th</sup>.
- On February 7<sup>th</sup> a speaker will be here, Steered Straight, to talk about vaping and juuling.

**Mr. Roberts** – Asst. High School Principal:

- On January 16<sup>th</sup> sophomore students will be going to BOCES to see the programs they offer.
- Rehearsals have started for the musical.
- Phys. Ed. classes have been going outside to ski.

**Mr. Maneen** – Transportation Supervisor:

- Has been in touch with NYS DOT regarding condition of route 294. Not much they can do because of weather.
- Held 1<sup>st</sup> monthly advisory meeting, four drivers showed up.

**Mr. Teachout** – Director of Facilities III:

- Identified things through fire inspection.
- Contact at the Solid Waste Authority to come and take chemicals to be disposed of in April.
- Re-keying of Boonville Elementary and High School is done, working on West Leyden.
- Fuel tanks are all sealed. DEC violation gone.
- Department of Health water samples have been completed.
- 100k project doors have been ordered, gym doors and exit doors being swapped out.

**CONSENT AGENDA:**

**Mrs. Beasock moved and Mrs. Sturtevant seconded, carried 7-0; the Board approved the following by a consensus motion:**

**Minutes:**

December 11, 2018 Regular Meeting.

**Building Uses:**

Boonville Boy Scouts Troop 13	1/15 – 2/12/19
Adirondack Softball Pitching	1/15 – 2/26/19

**Field Trips:**

10 <sup>th</sup> grade class to BOCES in Glenfield	1/16/19
AP US History students to Delta Lake Inn	1/18/19
West Leyden Kindergartners to The Wild in Chittenango	5/10/19
West Leyden 4 <sup>th</sup> graders to Alexandria Bay	6/5/19

**Non-Teaching Substitutes:**

- >> Fred Perry – Substitute Bus Driver
- >> Shawn Southwick – Substitute Food Service Helper, School Monitor  
▲ Pending background clearance ▲

**REGULAR AGENDA:**

**Mr. Emery moved and Mr. Gallo seconded, carried 7-0; the Board approved the following:**

**Elementary Teacher Resignation:**

Resolved that, upon the recommendation of the Superintendent, the Board of Education accepted the resignation of Mrs. Nicole Lee, Elementary Teacher effective December 17, 2018.

**Support Staff:**

Resolved that, upon the recommendation of the Superintendent, the Board of Education appointed the following support staff:

Name	Position	Civil Service Classification	Type of Appointment	Effective Date	Rate of Pay
Melford Gokey	Automotive Mechanic/Bus Driver	Non-Competitive	26-week probationary	1/28/19	Grade 17, Step 10

**Professional Staff:**

Resolved that, upon the recommendation of the Superintendent, the Board of Education appointed the following professional staff:

Name	Tenure Area	Type of Appointment	Certification Status	Effective Date	Rate of Pay
Heather Nortz	Elementary Education	4 – year probationary	Initial	1/24/19	D1, Step 1 + Masters

*\*“This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher or principal (as applicable) receives an ineffective composite or overall rating in the final year of probationary period the teacher or principal (as applicable) shall not be eligible for tenure at that time.”\**

**Musical Director:**

Resolved that, upon the recommendation of the Superintendent, the Board appointed Mrs. Heather Nunneker as the 2018-2019 High School Musical Director.

**Committee on Special Education:**

Resolved that, upon the recommendation of the Committee on Special Education granted for approval for the placement of students.

**Surplus Equipment/Books:**

Resolved that, upon recommendation of the Superintendent, the Board declare equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools

**Support Staff:**

Resolved that, upon the recommendation of the Superintendent, the Board of Education appointed the following Support Staff:

Name	Position	Civil Service Classification	Type of Appointment	Effective Date	Rate of Pay
Delaney Dorrity	Lifeguard IIB	Competitive	Provisional	1/9/19	Grade 12, Step 1

**INFORMATION & DISCUSSION: {Enclosures}:**

➤ **Policies:**

**2nd Reading: Mr. Gallo moved and Mr. Emery seconded, carried 7-0; the Board adopted the following:**

- Administration of the Budget, 5140
- Meal Charging and Prohibition Against Meal Shaming, 5660
- Registration and Professional Development, 6213
- Safeguarding & Use of the District Credit Card, 5321

**1st Reading: Moved to a second reading**

- Student Physicals, 7512
- Concussion Management, 7522
- Designation of Person in Parental Relation, 7260
- Acceptable Use Policy, 8271

- Treasurer’s Report – October 31, 2018
- School Lunch/Breakfast Quarterly Report – July 1 – September 30, 2018
- Jeff-Lewis School Boards Association Mid-Winter Dinner Meeting – January 24<sup>th</sup> in Watertown

**HANDOUTS:**

- District Calendar for month of January 2019.
- Enrollment Figures as of January 2, 2019.
- Claims Auditor Report – December 2018.
- Conferences Approved by Superintendent.

At 7:35 p.m. Mrs. Beasock moved and Mr. Gallo seconded, carried 7-0; the Board adjourned to go into executive session to continue discussion of the personnel history of particular persons.

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**Michelle Freeman, District Clerk**

Board members returned from executive session at 8:27 p.m. Mr. Kramer moved and Mr. Emery seconded; carried 7-0, to go into regular session.

Mr. Gallo moved and Mr. Muha seconded, carried 7-0; the Board adjourned at 8:29 p.m. to the Special Meeting to be held on Tuesday, January 22, 2019 in the Boonville Elementary cafeteria at 7:00 p.m.

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**Edward S. Niznik, Clerk Pro-Tem**